

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**DIAMOND HILL
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Diamond Hill Community Development District was held on **Monday, July 10, 2017 at 4:00 p.m.** at the office of Rizzetta & Company, Inc. located at 9428 Camden Field Parkway, Riverview, Florida 33578.

Present and constituting a quorum:

James Oliver	Board Supervisor, Chairman
Doug Taggerty	Board Supervisor, Vice Chairman
Linda Dunn	Board Supervisor, Assistant Secretary
Marian Estabrook	Board Supervisor, Assistant Secretary
Ferdinand Ramos	Board Supervisor, Assistant Secretary

Also present were:

Christine Perkins	District Manager, Rizzetta & Company, Inc.
Vivek Babbar	District Counsel, Straley & Robin (via. conf. call)
Chad Raymond	Representative, Yellowstone Landscaping
Brett Perez	Representative, Yellowstone Landscaping
Audience	Present

FIRST ORDER OF BUSINESS

Call to Order

Ms. Perkins called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Oath of Office

Ms. Perkins, a notary public in the State of Florida, administered the oath of office to Marian Estabrook for Board Supervisor Seat #4 and Ms. Estabrook swore and affirmed to the oath and executed the oath. Ms. Perkins informed Ms. Estabrook that as a Board Supervisor she is entitled to compensation of \$200.00 per meeting, up to an annual maximum of \$4,800.00 per year. Ms. Estabrook agreed to accept the authorized compensation.

THIRD ORDER OF BUSINESS

Audience Comments

There were no audience member comments.

FOURTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting held on May 8, 2017

Ms. Perkins presented the minutes of the Board of Supervisors' meeting held on May 8, 2017. There were no changes to the meeting minutes.

On a Motion by Ms. Dunn, seconded by Mr. Taggerty, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on March 13, 2017 as presented for the Diamond Hill Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for April & May 2017

Ms. Perkins presented the Operation & Maintenance Expenditures for April & May 2017. Mr. Oliver inquired about Yellowstone Landscape fertilization invoices from May and June, and requested clarification on billing as per the current fertilization schedule. Mr. Perez communicated that he would ensure the district was not overcharged for fertilization for both months.

On a Motion by Mr. Ramos, seconded by Mr. Oliver, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for April 2017 totaling \$16,463.86 and May 2017 totaling \$17,509.13 for the Diamond Hill Community Development District.

SIXTH ORDER OF BUSINESS

Aquatic Maintenance Update

Ms. Perkins presented the May and June aquatic reports to the Board.

SEVENTH ORDER OF BUSINESS

Landscape Maintenance Update by Yellowstone Landscaping

Mr. Raymond presented the landscape and irrigation maintenance update to the Board. Mr. Oliver inquired about the fungus treatment for crape myrtles. Discussion ensued regarding the proposal to remove the overgrown ornamental grass and shrubs behind the entrances at Emerald Hill Way and installation of pine bark mulch. Mr. Taggerty inquired about the potential for installing sod vs. mulch. Mr. Perez recommended that if sod were to be placed within this area, that St. Augustine be used in lieu of Bahia. Mr. Perez and Mr. Raymond also expressed their confidence that if mulch were placed within this area, that they would be able to control any weed growth. Discussion also ensued regarding proposals to remove and replace hedges on the back side of several residents' homes along Vickers road, and revamping the irrigation within the four zones in the area. Mr. Taggerty inquired about the soil test results that were previously completed, which Mr. Raymond said he would send to the District Manager to distribute via e-mail.

EIGHTH ORDER OF BUSINESS

Consideration of Yellowstone Proposals

On a Motion by Mr. Oliver, seconded by Mr. Taggerty, with all in favor, the Board of Supervisors approved Yellowstone Landscape proposal in the amount of \$3,139.00 to remove the ornamental grasses and shrubs behind the wall at both sides of the entrance at Emerald Hill Way and the installation of pine bark for the Diamond Hill Community Development District.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel
No report

B. District Engineer
Not present.

C. District Manager
Ms. Perkins confirmed the next regularly scheduled meeting will be held on September 11, 2017 at 4:00 p.m.

Ms. Perkins presented the action item list and inquired to the Board if they had any questions regarding the monthly financial statements that are distributed to the Board via e-mail. There were no additional questions. Mr. Ramos inquired about several items relating to the district's FY 2015-2016 audit, and requested a representative from Rizzetta attend the next meeting to discuss the audit further. Ms. Perkins communicated to the Board that it was a clean audit, and that she would invite Mr. Scott Brizendine, Manager of District Financial Services to the next meeting to entertain the Board's questions.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2017-04;
Approval of Proposed Fiscal Year
2017/2018 Budget and Setting Public
Hearing**

On a Motion by Mr. Ramos, seconded by Mr. Taggerty, with all in favor, the Board of Supervisors accepted and filed the September 30, 2016 Audited Financial Statement for the Diamond Hill Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2017-05;
Alternative Investment Guidelines**

Ms. Perkins communicated that this Resolution essentially reaffirms the district's current investment practices, and Mr. Babar provided some additional background to further define alternative investment guidelines.

On a Motion by Mr. Taggerty, seconded by Ms. Dunn, with all in favor, the Board of Supervisors adopted Resolution 2017-05; Alternative Investment Guidelines for the Diamond Hill Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Resolution 2017-06;
Designating Officers of the District**

The Board desired to leave the current officers in their respective positions.

On a Motion by Mr. Taggerty, seconded by Mr. Oliver, with all in favor, the Board of Supervisors adopted Resolution 2017-06; Designating Officers of the District for the Diamond Hill Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Public Hearing on Fiscal Year 2017-2018
Budget**

Ms. Perkins requested a motion to open the public hearing.

On a Motion by Ms. Dunn, seconded by Mr. Ramos, with all in favor, the Board of Supervisors opened the public hearing for the Diamond Hill Community Development District.

Ms. Perkins opened the floor for comments from the attending public. There were no questions.

Ms. Perkins requested a motion to close the public hearing.

On a Motion by Ms. Estabrook, seconded by Mr. Oliver, with all in favor, the Board of Supervisors closed the public hearing for the Diamond Hill Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Presentation of Fiscal Year 2017/2018
Budget**

Ms. Perkins presented the Fiscal Year 2017-2018 budget to the Board. There were no additional modifications by the Board to the budget.

FIFTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2017-07,
Approving Final Budget**

On a Motion by Ms. Dunn, seconded by Mr. Taggerty, with all in favor, the Board of Supervisors adopted Resolution 2017-07; Approving Final Budget for the Diamond Hill Community Development District.

SIXTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2017-08,
Imposing Special Assessments**

On a Motion by Mr. Ramos, seconded by Mr. Taggerty, with all in favor, the Board of Supervisors adopted Resolution 2017-08; Imposing Special Assessments for the Diamond Hill Community Development District.

SEVENTEENTH ORDER OF BUSINESS

Supervisor Requests

There were no supervisor requests.

EIGHTEENTH ORDER OF BUSINESS

Adjournment

Ms. Perkins stated that if there was no further business to come before the Board than a motion to adjourn was in order.

On a Motion by Mr. Oliver, seconded by Mr. Taggerty, with all in favor, the Board of Supervisors adjourned the meeting at 4:44 p.m. for the Diamond Hill Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman