

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**DIAMOND HILL
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Diamond Hill Community Development District was held on **Monday, May 9, 2016 at 4:00 p.m.** at the office of Rizzetta & Company, Inc. located at 3434 Colwell Avenue, Suite 200, Tampa, FL 33614.

Present and constituting a quorum:

Linda Dunn	Board Supervisor, Chairman
James Oliver	Board Supervisor, Vice Chairman
Doug Taggerty	Board Supervisor, Assistant Secretary
Tim Vorick	Board Supervisor, Assistant Secretary

Also present were:

Sandy Oram	District Manager, Rizzetta & Company, Inc.
Berlinda Serrano	District Coordinator, Rizzetta & Company, Inc.
Mike Eckert	District Counsel, Hopping Green & Sams, P.A. <i>(via conference call)</i>
Chad Raymond	Representative, Yellowstone Landscaping

FIRST ORDER OF BUSINESS

Call to Order

Ms. Oram called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members present to comment.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting held on May 9, 2016

There were no changes to the meeting minutes.

On a Motion by Mr. Oliver, seconded by Mr. Taggerty, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on May 9, 2016 as presented for the Diamond Hill Community Development District.
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FOURTH ORDER OF BUSINESS

**Consideration of Operation &
Maintenance Expenditures for February
and March 2016**

On a Motion by Ms. Dunn, seconded by Mr. Oliver, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for February 2016 totaling \$18,041.19 for the Diamond Hill Community Development District.

On a Motion by Mr. Taggerty, seconded by Ms. Dunn, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for March 2016 totaling \$9,571.91 for the Diamond Hill Community Development District.

FIFTH ORDER OF BUSINESS

**Monthly Pond Inspection Report by
LakeMasters**

Ms. Oram presented and reviewed LakeMasters Pond Inspection Report for April 2016.

SIXTH ORDER OF BUSINESS

Consideration of Proposal to Plant Ponds

Ms. Oram presented and reviewed the proposal from Lakemasters to plant ponds. Discussion ensued. The Board requested that Lakemasters hold off on the planting until the rainy season begins in June.

On a Motion by Mr. Oliver, seconded by Mr. Vorick, with all in favor, the Board of Supervisors approved a work authorization under the existing Lakemasters contract to plant pond #9 only at a cost of \$3,575.00 for the Diamond Hill Community Development District.

SEVENTH ORDER OF BUSINESS

**Landscape Update by Yellowstone
Landscaping**

Mr. Raymond gave the Board an update on the landscape maintenance. The Board members stated that everything was looking really good. They asked Mr. Raymond to address the bald area in the Jasmine bed at the front entrance. The Board also requested a proposal to replace the Laurel Pedlum with Viburnum for the next meeting.

Mr. Raymond presented a proposal to cut down a larger dead Oak tree at the end of Vickers Road. Upon discussion, the Board asked District management to obtain additional proposals to be presented at the next meeting.

EIGHTH ORDER OF BUSINESS

**Consideration of Proposal for Decorative
Grass for Pond #9**

Ms. Oram presented and reviewed the two proposals from Yellowstone Landscaping for decorative grass for ponds #9 and #11. Discussion ensued.

On a Motion by Mr. Taggerty, seconded by Ms. Dunn, with all in favor, the Board of Supervisors approved a work authorization under the existing Yellowstone Landscaping's contract to plant pond #9 with 125 3-gallon Muhly Grass Plants and install 15 yards of Pine Bark Mulch at a cost of \$2,332.50 for the Diamond Hill Community Development District.

NINTH ORDER OF BUSINESS

**Presentation of Monthly Financial
Summary**

Ms. Oram reviewed the March 2016 Monthly Financial Summary for the Board. There were no questions.

TENTH ORDER OF BUSINESS

**Presentation of Fiscal Year 2016/2017
Proposed Budget**

Ms. Oram presented and reviewed the Fiscal Year 2016/2017 proposed budget for the Board. She reviewed the line items of the budget. No changes were made.

Discussion ensued regarding reducing the District's legal fees. The Board decided to put District Counsel Services out for a request for qualifications. The Board indicated that they were not dissatisfied with the quality of the legal work but want to explore saving money.

On a Motion by Ms. Dunn, seconded by Mr. Oliver, with all in favor, the Board of Supervisors authorized District management to advertise a Request for Qualifications for District Counsel Services for the Diamond Hill Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-02,
Approving Fiscal Year 2016/2017
Proposed Budget and Setting the Public
Hearing on the Final Budget**

Ms. Oram presented and reviewed Resolution 2016-02, Approving Fiscal Year 2016/2017 Proposed Budget and Setting the Public Hearing on the Final Budget.

On a Motion by Mr. Oliver, seconded by Mr. Taggerty, with all in favor, the Board of Supervisors approved Resolution 2016-02, Approving Fiscal Year 2016/2017 Proposed Budget and Setting the Public Hearing on the Final Budget (July 11, 2016 at 4:00 p.m. at the office of Rizzetta & Company, Inc., 3434 Colwell Avenue, Suite 200, Tampa, FL 33614) for the Diamond Hill Community Development District.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Eckert discussed the Request for Consent to Assignment received from JMT (formally Bayside Engineering) with the Board.

He explained that he noted several changes to the contract because he thought some of the items would prove hurtful to the District. Ms. Oram stated that she would send the Request for Consent to Assignment back to JMT so that they can incorporate the changes to the assignment made by Mr. Eckert. Mr. Eckert stated that if JMT does not wish to make the suggested changes to the agreement, he would advise that the Board look for another District Engineer. He stated that his main concerns were that Bayside Engineering would be released from any liability from any work performed in the past and that this would constitute a whole new agreement.

On a Motion by Mr. Oliver, seconded by Ms. Dunn, with all in favor, the Board of Supervisors approved the Request for Consent to Assignment from JMT subject to further review and approval of the document after District Counsel's requested changes are made and if the changes are not made then the District's Engineering Services will be advertised under the CCNA for the Diamond Hill Community Development District.

B. District Engineer

Not present.

C. District Manager

Ms. Oram confirmed the next regularly scheduled meeting will be held on July 11, 2016 at 4:00 p.m. and the Board would be holding their public hearing to adopt the Fiscal Year 2016/2017 Final Budget.

Ms. Oram announced that there were 830 registered voters in the District as of April 30, 2016.

Ms. Oram also informed the Board that the Qualifying Period for the General Election would commence on June 20, 2016 and close at noon on June 24, 2016. She stated that the seats up for election were #4 – Tim Vorick and #5 – Doug Taggerty.

Ms. Oram stated that there was more information available on the Hillsborough County Supervisor of elections website.

THIRTEENTH ORDER OF BUSINESS **Supervisor Requests**

Ms. Dunn requested that District management have someone clean up the items dumped on the side of Vickers Road. Ms. Serrano stated that she would see if the County would take care of the issue, if not she will obtain a proposal to clean up the area.

FOURTEENTH ORDER OF BUSINESS **Adjournment**

On a Motion by Mr. Taggerty, seconded by Ms. Dunn, with all in favor, the Board of Supervisors adjourned the meeting at 5:33 p.m. for the Diamond Hill Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman